

## University South-Eastern Norway

### Quick Reference Fact Sheet – International partners (as of February 2022)

Full legal name of the institution:  
**University South-Eastern Norway**

**Head of institution/legal representative:** Petter Aasen, Rector

**Postal address:**  
P.O. Box 235  
3603 Kongsberg  
Norway  
Tel: +47 31 00 80 00  
E-mail: [international@usn.no](mailto:international@usn.no)

#### Contacts at USN

**Official contact e-mail:** [international@usn.no](mailto:international@usn.no)  
**Telephone:** + 47 31 00 80 00  
**Web:** [www.usn.no/english](http://www.usn.no/english)

**Director of International Relations** Heidi Tovsrud Knutsen  
Tel: + 47 31 00 80 00  
Mob: +47 40 04 69 17  
E-mail: [Heidi.Knutsen.Tovsrud@usn.no](mailto:Heidi.Knutsen.Tovsrud@usn.no)

**Coordinator for agreements** Espen Johansen  
Tel: +47 35 57 50 23  
[Espen.Johansen@usn.no](mailto:Espen.Johansen@usn.no)

#### Academic information and programmes in English:

All programmes taught in English, included full degree, exchange and summer programmes are available at [usn.no/academics/find-courses/](http://usn.no/academics/find-courses/)

## Applications – exchange students

Information is found here:

[usn.no/english/academics/how-to-apply/exchange-programs/nomination-of-exchange-students](https://usn.no/english/academics/how-to-apply/exchange-programs/nomination-of-exchange-students):

**Nominations** should be submitted within the following deadlines:

Autumn semester: April 15 (Due to our Easter break the nomination deadline in 2022 will be postponed till April 25<sup>th</sup>)

Spring semester: October 15

**Applications** should be submitted within the following deadlines:

Autumn semester: April 15 (Due to our Easter break the application deadline in 2022 will be postponed till April 25<sup>th</sup>)

Spring semester: October 15

Online application for students available at [www.usn.no/english](http://www.usn.no/english) as from March 1, 2021

Students can apply for autumn semester and full academic year. Nominations for spring semester opens September 1.

Please see [usn.no/academics/how-to-apply/exchange-programs/](https://usn.no/academics/how-to-apply/exchange-programs/) for more information

**Contact:** [nomination@usn.no](mailto:nomination@usn.no)

## Full degree programmes

For information about admission to full degree-programmes:

[usn.no/academics/how-to-apply/full-degree-programs-taught-in-english/](https://usn.no/academics/how-to-apply/full-degree-programs-taught-in-english/)

**Contact:** [admissions@usn.no](mailto:admissions@usn.no)

## Academic Calendar 2022/23

[www.usn.no/english/new-students/usn-faq/academic-calendar/](https://www.usn.no/english/new-students/usn-faq/academic-calendar/)

**Autumn semester:** 15 August – 20 December 2022  
Examinations are held in November-December

**Spring semester:** 9 January – 22 June 2023  
Examinations are held in May-June  
Easter holiday 3 – 10 April

**Summer school 2022:** End of May until late June 2022, please note that course dates may vary.

International Management and International Marketing, Campus Ringerike:  
[usn.no/academics/summer-schools/international-summer-school-ringerike/](https://usn.no/academics/summer-schools/international-summer-school-ringerike/)  
More offers TBA.

**Orientation dates** for each campus and semester will be published at [usn.no/english/newstudents/](https://usn.no/english/newstudents/) well ahead of semester start.

## Accommodation

The USN has an agreement with campus housing (SSN). Contracts are based on that the student pay for a full semester or full academic year.

Please note that **all exchange students also must submit a personal application directly to the student welfare services (SSN)** to ensure their final bookings within the following deadlines:

**April 15** for autumn semester

**October 15** for spring semester

Applications should be submitted at [usn.no/housing/](https://usn.no/housing/)

Please note that students should apply as early as possible to ensure a student dormitory at SSN

**Insurance information**

All international students are responsible for having a valid insurance covering the duration of their stay – including travel to and from Norway.

More information at:

[usn.no/english/usn-faq/for-international-students/do-i-need-insurance-while-staying-in-norway](https://www.usn.no/english/usn-faq/for-international-students/do-i-need-insurance-while-staying-in-norway)

**Visas and study permits to Norway**

Information about how to obtain a student permit in Norway is available at

[usn.no/english/usn-faq/for-international-students/do-i-need-a-study-permit-student-visa](https://www.usn.no/english/usn-faq/for-international-students/do-i-need-a-study-permit-student-visa)

**Location and arrival to USN**

USN is located in 8 different campuses in the southeastern region of Norway, within a distance from 40 (Drammen) to 210 km (Rauland) to the capital Oslo. Public transport: train or express bus can easily access most of the campuses.

For more information about locations and how to arrive, please see:

[www.usn.no/english/about/campuses/](https://www.usn.no/english/about/campuses/)

**Useful start-up information for students available at:**

[usn.no/english/for-students/new-students/new-students-checklist/](https://www.usn.no/english/for-students/new-students/new-students-checklist/)

**For further information, visit us at**

[usn.no/english/](https://www.usn.no/english/)